

**MINUTES OF TEMPSFORD PARISH COUNCIL ANNUAL COUNCIL MEETING HELD ON
TUESDAY 14TH MAY 2024 AT 19.30hrs. IN THE STUART MEMORIAL HALL,
TEMPSFORD.**

Mr. David Sutton	Chair
Mr. Adrian Besant	Vice Chair
Mr. Steve Cooney	Councillor
Mrs. Tina Goddard	Councillor
Mr. Chris Bettles	Councillor
Mr. Sam Knott	Councillor
Mrs. Tammy Giddings	Councillor
Linda Collins	Clerk
Members of the public	4
Central Beds Council	Cllr. Adam Zerny.

	Action
Cllr. Besant present Vice Chair commences the meeting, as a new Chairperson has to be elected for the coming year.	
1. Election of Chair Cllr. Goddard nominated David Sutton. Cllr. Bettles seconded. Cllr. Sutton was asked if he would like to be Chairperson for the forthcoming year. He accepted. Cllr. David Sutton elected.	
2. Election of Vice Chair Cllr. Cooney nominated Adrian Besant. Cllr. Bettles seconded. Cllr. Besant was asked if he would like to be Vice Chairperson for the forthcoming year. He accepted. Cllr. Besant was elected Vice Chairperson.	
3. Receipt of Declaration of Office, The Clerk handed the necessary papers for Cllr. Sutton and Cllr. Besant to sign, accepting their positions for the coming year. All papers signed by Cllr. Sutton and Cllr Besant, countersigned by the Clerk.	
4. Declarations of Interest No Declarations of Interest were presented.	
5. Apologies for absence No apologies were received.	
6. Acceptance of Minutes (All Minutes sent out to Councillors before the meetings for any changes that may need to be made) Minutes of the Meeting held on March 12 th , 2024, were approved and signed by the Chair. Minutes of the Annual Parish Meeting held on 25 th April 2023, were approved, and signed by the Chair..	
7. Public Session (4 members present) 1 st member – Regarding Village Responders – First Aid. Would it be possible, as Village Responders have been mentioned, to organize a First Aid Course for people who would be	Clerk

<p>interested in, possibly, being a Responder for the village. Also including a Defib course. Could this be looked into – Council agreed this would be a good idea and the cost and availability could be looked into.</p> <p>2nd Member - The resident wanted to ask about the grass at the top of Station Road and the bushes to the right being cut. It is very long at the moment and the bushes obstruct the view when pulling onto the Link Road.</p> <p>Could not the Contractors that cut the grass at the moment do this? Parish Council believe it is Highways/CBC area. Also, the grass near the hedge at the cemetery is very long. Could the contractor cut that also. Adam Zerny commented that having extra parts to cut, means costs, which CBC cannot do at the moment. Cllr. Besant to contact Highways and see what they can do about cutting the bushes at end of Station Road. Clerk to contact Contractor to see if he would be prepared to cut other areas, but at what cost.</p> <p>3rd & 4th member - Football Foundation. A Teams meeting was held earlier in month with members of the Tempsford Football Club. They wish to use the Church Street Playing Field for training and games. Cllr. Goddard had been at the Teams meeting and explained what needed to be done with regard to the Football Foundation requirements. There has to be a service agreement with the PC & FC.</p> <p>Points Raised: - Power pitch assessment, consultation with neighbours re footballs in gardens, rabbits, badgers. Area, although use as football pitch, it is still a play area that must continue. The pitch does not take up that much of the area of the field. Using removable goal posts which are the Parish Council's. A421 Legacy Fund – could this be looked into to finance facilities that will be needed, changing rooms and toilet. The deadline is July. Could a meeting be held separately, to discuss this – detailed plan needed, costs, idea of what you want. Grant covers capital costs.</p> <p>First session is 29th June. They will need Balls, Bibs and Portaloo. September the season starts. Cllr. Sutton said he would sponsor the bibs and balls through his company.</p> <p>Decision taken by PC = we will look into the cost for a Portaloo on the playing field for period June 29th and then from September – May. Cllr. Goddard will liaise with the Tempsford Football Club.</p>	<p>DS</p> <p>AB Clerk.</p> <p>Clerk Cllr. Goddard</p>
<p>8. Anglian Water</p> <p>Monday 20th – first MAG meeting. Representatives will be from – Environmental Agency, CBC, Anglian Water. Started CCTV and it will take about 8 weeks. Should have some results in about a month, where the infiltration of the sewers is. The weather has prevented them from doing up until now. Cllr. Sutton will attend the meeting and Adam Zerny asked that he be informed how the meeting goes. Adam Zerny is also having a summit in June.</p>	<p>DS</p>
<p>9. CBC</p> <p>EWR – they are now in process of doing a public consultation. They will be in Tempsford in July. They have had two “ticking off” by Government already. Universal are interested and they want the railway and are put finance into it – but awaiting for the election. Universal are giving 5 billion for infrastructure and are tied in with EWR.</p> <p>No news on A1 but may tie it all in with this and development!</p> <p>Cllr. Goddard – The speed on the link road is terrible at moment with the A428 work, cannot it not be reduced? Perhaps a letter to CBC regarding the speed and the previous problems with the hedges and sight line. This link road has become a rat run. Could we drop a line to Adam regarding all of this and he will write to Paul Salmon.</p>	

<p>Cllr. Besant – to Adam; In your newsletter mentions Tempsford again regarding roads and pathways. Pavements in Church Street are still bad. Adam Zerny said he will put on the list for next year!</p>	
<p>10. Finance Payments approved for payment: -</p> <p>A&B Gardening £1281.77. CPRE Membership - £36.00. Stuart Memorial Hall hire - £20.00 Clerk’s Salary.</p> <p>Bank Reconciliation: - Bank Reconciliation: - at 30/4/24/ Current account - 22,226.38 Savings a/c 15701.00 Tempsford 2000 1062.39 <u>£38989.77</u></p> <p>Deposits and expenditure since last meeting. Deposits – Precept £17,500, S106 £6887.80, Cemetery income £50. Expenditure – Clerk’s salary, SMH hire £40, Wicksteed Park (swing) £8330.90, BATPC Council training £35, Tempsford Times £192.15, A&B Gardening £556.22, Cooney, Perspex for notice board.</p> <p>Audit - The Internal Audit was completed by Mr. Elwes and necessary forms signed by him. However, as we have exceeded £25,000 in our income and expenditure, we have to have an external audit by Mazar. The Clerk will attend to this, as soon as possible, so that it is not left for the new Clerk.</p> <p>Insurance – The insurance has increased by a small amount and needs to be paid by 1st June 2024. It is with Zurich, and they have been helpful in the past. Last year it was £663.97 this year £705.42 – and increase of £41.42 which is not too bad. Council agreed to continue with Zurich and Clerk to pay premium.</p> <p>Clerk Recruitment – The Chair and the Vice Chair have produced an advertisement and decided on a closing date and interview date. This will be advertised on local media, Facebook, Parish Council Website and notice boards.</p> <p>S106 remainder money – There is still £113.70 to spend on the Informal Open Spaces (like the picnic area). We need to use it or lose it. Query whether can be used for a Portaloo for the football ground.</p> <p>11. Audit Annual Audit Report which Mr. Elwes completed and signed. Annual Governance Statement Accounting Statement Councillors – Decision was made to approve all the three documents.</p>	<p>Clerk.</p> <p>Clerk.</p>
<p>12. Football Foundation Meeting. This agenda item was discussed earlier in the meeting.</p>	
<p>13. Crime Stats These were sent round to all Councillors. 5 incidents were reported in Tempsford.</p>	
<p>14. Planning No new planning applications had been received at the time of the meeting.</p>	

<p>Lambcourt Farm – No decision had been made as of yet.</p> <p>Anchor Hotel – Bar etc. and mobile home – No decision had yet been made.</p> <p>Land at Station Rd., play area – Shall we progress with Registering with Land Registry?</p> <p>Vote taken 4 agree to do this. Decision taken – to progress with Registration.</p>	Clerk.
<p>15. Speeding Device</p> <p>Cllr. Knott was now looking after these devices. He reported that the Average in Station Road was 30 mph and the Highest speed 60mph. He did not have Church St.</p>	
<p>16. Highways</p> <p>This also had been discussed earlier with Adam Zerny and Cllr. Besant.</p>	
<p>17. East West Rail</p> <p>There is an Engagement meeting (20th) at Roxton which Cllr. Sutton will attend and possibly Cllr. Besant. There is a consultation community day at Tempsford on July 12th at the Stuart Memorial Hall.</p>	
<p>18. Neighbourhood Plan</p> <p>As of yet Parish Council have not applied for a Grant to enable a Housing Survey to take place, so the Plan can be finalized.</p>	DS AB
<p>19. Tempsford Times</p> <p>How is the Parish Council going to cover the cost? The Wynne family paid £600 towards, this past year. There are not enough adverts to cover the cost, so the Parish Council will have to pay. Perhaps reduce pages, alter quality of paper. Look for another printer. Cllr. Cooney suggested he writes again to the Wynne family to see if they would be prepared to contribute again. It would be a shame to stop it being printed.</p>	SC
<p>20. Policy Updates</p> <p>We need to update our policies. They were introduced when the present Clerk started 12 years ago. The first one needing is the Financial one. NALC have just brought out a new one and the Clerk sent it round for all Councillors to look at. Decision – It was agreed to adopt the new NALC Financial policy. Needs adapting to Tempsford Parish Council.</p>	Clerk (poss New Clerk)
<p>21. Village Responder.</p> <p>Would be for the well being of the community. Community Responder/Emergency Responder. To be looked into later and discussed.</p>	
<p>22. Date of next meeting</p> <p>The next meeting will be on the 9th July 2024. And then 17th September 2024.</p>	
<p>Meeting finished at 22.00 hrs.</p>	

I certify these Minutes to be a true record of the Ordinary Meeting held on Tuesday 14th May 2024.

SIGNED DATE.....

Local Government Transparency Code – it is not a requirement for information pertaining to an individual salary to be published in the public domain.